

Application Guidelines

Common Items of all Graduate Schools

Please confirm this Application Guidelines together with Application Guidelines of each Graduate School.



KANSAI UNIVERSITY
Graduate School

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Privacy Policy

With regards to personal information received on application which is liable to specify the individual (hereafter “Personal Information”), Kansai University Graduate School (hereafter “the Graduate School”) will treat the information carefully in accordance with applicable laws and the Kansai University Graduate School Privacy Policy.

The Kansai University Graduate School Privacy Policy can be found on the top page of the Graduate School's website (<https://www.kansai-u.ac.jp>) under “Privacy Policy.”

1. Use of Personal Information

Personal Information from applicants is used only for the following purposes:

- (1) To administrate entrance examinations
- (2) To announce examination results
- (3) To complete procedures up to enrollment

2. Management of Personal Information

The Graduate School has assigned a personal information protection administrator to ensure that Personal Information from applicants for the three purposes listed above is managed carefully and deleted appropriately in accordance with applicable laws and ordinances after a fixed period of custody.

3. Sharing of Personal Information

The Graduate School will share some Personal Information with Kansai University Kyosaikai (an affiliated organization of Kansai University for mutual-aid program) to enhance student life on campus.

< Sharing of Personal Information and its purpose >

Administrative numbers, names, address, phone number, dates of birth, assigned graduate school, major, and course for verifying the payment of the enrollment and registration fees to the above affiliated organization.

4. Disclosure of Personal Information to Third Parties

The Graduate School will not share Personal Information with third parties without consent of the applicant, except when compelled by laws and ordinances.

5. Sharing of Personal Information with Contractors

The Graduate School may share some Personal Information with contractors in order to carry out the operations described in 1 above. In such cases it shall contract them to handle the Personal Information appropriately based on its Privacy Policy.

6. Statistical Data on Entrance Examinations

The Graduate School compiles statistical data about entrance examinations but does not identify applicants. This data will be used for individuals interested in the Graduate School, and utilized to analyze the Graduate School's future entrance examinations.

7. Disclosure, Correction, and Deletion of the Personal Information

When requested by an applicant to disclose, correct, or delete his or her Personal Information, the Graduate School will accommodate that request promptly in accordance with applicable laws, rules, and other guidelines after verifying the applicant. Data pertaining entrance examination score will not be disclosed.

8. Inquiries

Inquiries concerning applicants' Personal Information, including requests to disclose, correct, or delete it, will be directed to Graduate School Admissions Division of Kansai University Admissions Center.

Entrance Examination Considerations

The Graduate School will make special arrangements in the administration of entrance examinations and in the learning environment after enrollment for individuals with special needs such as physical disabilities, injuries, illnesses, or other circumstances.

Please contact the Graduate School Admissions Division at least one month before each application period. Without prior consultation by the designated date, such arrangements cannot be provided. If you happen to meet with an accident, be injured, or become ill after application, please inform us of your condition as soon as possible.



If the university considers it necessary, an interview or similar meeting may be held in advance. The submitted documents and interview details will be used only to confirm the requested accommodations for the entrance examination and study after enrollment, and will not affect the admission decision. Please note that some requests may not be accommodated depending on their content.

Note 1: In principle, please apply for the graduate school entrance examination after the requested accommodations have been confirmed.

Note 2: Even if you are only requesting accommodation after enrollment, please submit your request by one month before each application period, as requests made after enrollment may not be accommodated.

Management of Export subject to National Security Concerns

On accepting the international students, the University complies management of export subject to security concerns under the Foreign Exchange and Foreign Trade Act. If your expecting study or research theme violates the management, you might not select it.



Special Economic Assistance for Applicants suffered from disasters in the applied area of Disaster Relief Act

Kansai University Graduate School takes a special measure of reduction and exemption of application fees for the applicants of the entrance examinations the applicable district of Disaster Relief Act. We will also conduct the economic assistances to the said enrollees according to the conditions. As for more information, see the Kansai University Graduate School Entrance Examination Information Website.

Application Process

Application Process(STEP.1~10)

STEP.1



Confirmation of
Application Eligibility

The application process differs by graduate school.
Application eligibility also varies by entrance examination type.

Please read the "Application Guidelines" for each graduate school carefully and check the eligibility requirements for the type of entrance examination you wish to apply for.

Admissions Info Site: Top page of Kansai University Graduate School Admissions Information Website
<https://kansaigradsch.kansai-u.ac.jp/admission/index.html>



STEP.2



Pre-qualification
Individual Screening

[Applicable persons only]

If a Pre-qualification Individual Admission Qualification Screening is required, please follow the instructions in the "Application Guidelines" for each graduate school. **Please note that the application deadline for individual admission eligibility screening is earlier than the general application period.**

Admissions Info Site: Individual Screening of Eligibility
<https://kansaigradsch.kansai-u.ac.jp/qualification/>



STEP.3



Preparation of
Application Documents

Application documents differ by entrance examination type.

Please refer to the "Application Guidelines" for each graduate school and prepare the application documents.

STEP.4



Login

Logging in to MY PAGE



Register Applicant
Information

To use the Kansai University Graduate School Entrance Examination Portal Site, log in to My Page and register your applicant information as follows.

Kansai University Graduate School Entrance Exam Portal Site:
<https://sak-sak.net/portalapp/kansaigrad>

Registered accounts are valid until the end of March of the same academic year.



[Initial Registration]

- (1) Access the Kansai University Graduate School Entrance Examination Portal Site and click "For first-time Users" here.
- (2) After agreeing to the handling of personal information, please register the email address to be used as your user ID.
- (3) A temporary password will be issued to the registered email address.
- (4) Enter your user ID and temporary password to log in to your "My Page".
- (5) Click "Edit Profile" on My Page, enter your name※, date of birth, gender, contact details, etc. and click "Register". ※For applicants who do not have name in kanji, please enter your name in katakana.
- (6) Click "Upload Photo" on My Page, upload your photo data, then check all items under "Check Regulations" and click "Save".

[illegible]

STEP.6



How to Pay Application Fee

Please pay the application fee of 35,000yen by the deadline. (Applicants applying only as “Foreign Research Students” shall pay 14,000yen.)

Complete the payment by the deadline shown on “Registration Information Confirmation” screen in Step5-6.

If the payment is not completed by deadline, your registration will be cancelled.

An additional system fee applies. Please check the website for details.

Applicants requiring individual eligibility screening should pay after their eligibility has been approved.

Refund Policy

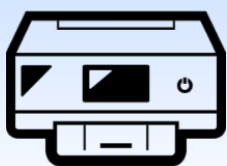
Application fees are non-refundable once paid. However, refunds may be made in the following cases:

1. Overpayment of the application fee.
2. Payment was completed, but the application documents were not submitted by the deadline.
3. The application was not accepted due to incomplete application documents.
4. The applicant was unable to take the examination due to an infectious disease.
A medical certificate is required.

If any of the above applies, please contact the Graduate School Admissions Division within 7 days after the application deadline.

Note: For refunds to overseas bank accounts, all bank transfer and handling fees shall be paid by the applicant.

STEP.7



Printing of application forms and mailing labels

Please print the [Application Confirmation Form (for university submission)] and [Address Label] following the steps below:

1. Log in to the Kansai University Graduate School Entrance Examination Portal Site under “My Page” and click “Admission Application / Review”.
2. Select the relevant “Application Reception Number” at the top of the displayed page to check the details of your application status.
3. If the displayed information is correct, click “Print Application Confirmation Form” at the bottom of the page and print the [Application Confirmation Form (for university submission)] and [Address Label].

STEP.8

Attaching the address label/ Enclosing application documents

Please attach the address label to a commercially available Kaku 2-size envelope (240 mm × 332 mm) and enclose the following documents:

- Application Confirmation Form (for submission to the university)
- Application Documents

Make sure all required documents are enclosed before submission.

STEP.9



Submission of Application Documents

Submit the sealed application documents to Kansai University in person or by post. Be sure to check the application deadline.

[By Hand]

Visit Graduate School Admissions Division at Senriyama Campus, Kansai University and submit your application documents in person. The office counter is open between 10:00 a.m.(JST) and 4:00 p.m. (JST) during the designated period. Please be noted that the office will be closed on Sundays, national holidays, and winter holidays from December 26(Sat), 2026, to January 6(Wed), 2027.

[By Mail]

Mail your application documents by a Simple Registered Express Mail by Japan Post during the designated period. Please make sure that all documents must be reached to Graduate School Admissions Division by the deadline.

Notes on Application Documents (Must Read)

Send your application documents through International Express Service (DHL, FedEx, or OCS) that can be issue a tracking number of the documents.

After sending the application documents, please inform us your tracking number to Graduate School Admissions Division via E-mail.

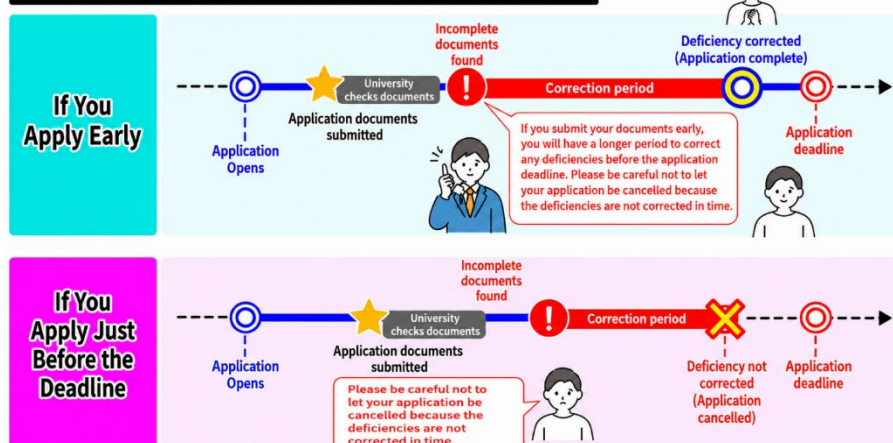
For applicants applying from outside Japan

Please strictly follow the application deadline.

If documents and corrections are not complete by the deadline, your application may be cancelled.

「Please have official documents, such as certificates, ready by the application start date」
Send your application documents as soon as possible within the application period. If you submit near the deadline, any incomplete is still to be fixed by the deadline.

Example: How to Handle Incomplete Application Documents



We will contact you by the phone number or email address registered in your application, when confirmation is needed. Please check regularly.

Your application may be cancelled when we fail to reach you by the deadline.

STEP.10



Download the Examination
Admission Slip

The Examination Admission Slip will not be sent by mail.

Please follow the steps below to download and print the Examination Admission Slip. The slip will be available from 10:00 a.m. (JST) on the Examination Admission Slip Download Start Date until the Examination Results Date.

1. Log in to "My Page" on the Kansai University Graduate School Entrance Examination Portal Site and click "Admission Application / Review."
2. Select the relevant "Application Reception Number" at the top of the displayed page and click "Print" under the "Examination Number" section.
3. Please download the Examination Admission Slip (PDF file).
4. Please print in color, in landscape orientation and at full scale, on A4-size white paper.

Notes on Admission Slips (Must Read)

Do not write anything on the printed Admission Slip.

Admission Slips with any writing is invalid.

Showing Admission Slips on smart devices is not accepted. Be sure to print it out.

If you do not have a printer at home, please use a copy machine at convenience stores.

Entrance Examination Day

On the Day of the Examination

Please enter the designated examination venue at least 20 minutes before the start of the examination. Latecomers will not be allowed to take the exam if they arrive more than 30 minutes after the start of the first examination. However, if there is a possibility of being late due to reasons beyond your control, such as delays in public transportation caused by accidents (excluding buses and taxis), measures such as postponing the start time of the exam may be taken. Therefore, be sure to contact the Entrance Examination Headquarters by the assembly time and follow their instructions.

Examination Venues

[Graduate Schools of Law, Letters, Economics, Business and Commerce, Sociology, Science and Engineering, Foreign Language Education and Research, Psychology, East Asian Cultures, and Governance]

Kansai University Senriyama Campus, Building 1 or Shobunkan Hall (Planned)

Entrance Examination Headquarters: 06-6368-1407

【Graduate School of Informatics】

Kansai University Takatsuki Campus, Building B(Planned)

Entrance Examination Headquarters: 072-690-3213

【Graduate School of Societal Safety Sciences】

Kansai University Takatsuki Muse Campus, Nishikan (Planned)

Entrance Examination Headquarters: 072-684-4000

【Graduate School of Health and Well-being】

Kansai University Takatsuki Muse Campus, Building A (Planned)

Entrance Examination Headquarters: 072-229-5022

Precautions Regarding the Examination

Precautions Regarding the Examination

1. Be at the designated examination site no later than 20 minutes before the first examination start time.
2. Be sure to bring your admission slip with you. If you fail to do so, you will not be allowed to take the examination.
3. **You will not be allowed to take the examination if you arrive 30 minutes or later after the first examination start time.** In addition, if there is a possibility of being late due to reasons not attributable to the applicant, such as delays in public transportation due to an accident resulting in personal injury (excluding buses and taxis), Entrance Examination Office will take measures such as postponing the start time of the examination, so please be sure to contact the Entrance Examination Office to receive instructions by the meeting time.
4. You will not be allowed to leave your seat once the examination begins.
5. You may not place any items other than the following on your desk:
 - Admission Slip (Place your admission slip in front of the examination number sticker on the desk.)
 - Writing implements, eraser, pencil sharpener(Use of electrical sharpeners, large sharpeners, or knives is not permitted.)
 - Watch (Watches may be used just for timing purposes only. Use of watches of which the second hand makes a sound, or large watches is not permitted.)
 - Tissues (Remove tissues from their bag or box.)
 - ✕ If you wish to use eye drops, a desk pad, a cushion, a lap blanket, or a handkerchief, you must obtain permission from the test proctor in advance.
6. Use of the following items is not permitted: cases with mechanical pencil leads, rulers, protractors, compasses, calculating devices (calculators, etc.), watches with calculation and dictionary functions, wearable devices of watch or eyeglasses type, stop watches, kitchen timers, and mobile phones or smartphones. You may not lend or borrow writing implements to or from other students taking the examination. If your watch has an alarm function, that function must be turned off.
7. Be sure to power off your mobile phone, smartphone, portable music player, and any other electronic devices and stow them in your bag.
8. Use of earplugs is not permitted as they may prevent you from hearing instructions from the test proctor.
9. You must follow all instructions relayed by the test proctor at the examination site.

10. Unacceptable behavior

The following actions constitute unacceptable behavior. If you engage in any such behavior, you will be instructed to stop taking the examination immediately. Your scores for all sections of the examination will be invalidated, and you will be ineligible to take any other entrance examination offered during the current academic year.

- ① Attempting to gain advantage on the examination by illegitimate means.
- ② Attempting to give advantage on the examination to another student.
- ③ Placing an item that is not permitted on your desk during the examination.
- ④ Turning on a communications device such as a mobile phone during the examination.
- ⑤ Engaging in behavior that disrupts other students taking the examination at the examination site.
- ⑥ Failing to comply with instructions given by the test proctor at the examination site.
- ⑦ Impersonating an applicant and taking the examination on that person's behalf, or having someone else do so on your behalf.
- ⑧ Engaging in other behavior that has the effect of compromising the fairness of the examination.

11. Kansai University does not allow any students or faculty and staff members to commute by automobile or motorcycle, and there are no parking facilities available. Use public transportation when you come to take the examination.

12. Cautions about Infectious Diseases suspended Attendance under Japanese School Health and Security Act

If you affect or don't recover the infectious diseases (such as influenza) suspended attendance under Japanese School Health and Security Act, you can't take the entrance examination, because you may infect them to other examinees or supervisors. In such case your entrance examination fee will be refunded. The following procedures are required.

How to apply for refund of application and screening fees

- ① Call at your examination campus up to the following date.
 - Date and Hour: i) Up to the previous day of examination: 9:00 ~ 17:00
ii) At the day of examination: 8:00 ~ to the assembling hour of the first examination
 - Contact Information: (Graduate schools other than graduate schools below)

(Graduate School of Informatics)	06-6368-1407
(Graduate School of Societal Safety Sciences)	072-690-3213
(Graduate School of Health and Well-being)	072-684-4000
	072-229-5022

 - * If you don't contact us by the above date and absent the examination, you will be regarded as the usual absent examinee and the fee will not be refunded.
- ② You must submit the following documents within about 2 weeks.
 - Application Form for Refund of Application/Selection Fee (This Application Form will be sent from the University after your telephone contact).
 - Medical Certificate (The following contents are necessary.)
 - 【Name of Disease】 the name of infectious disease suspended attendance under School Health and Security Act.
 - 【Periods of Treatment】 the entrance examination day should be included.

Please be careful some surveys around the examination sites. They have nothing to do with Kansai University.

Please be careful of scams such as those in which you are asked to fill out personal information or pay money on the spot under the pretext of informing you the examination results, or those in which you are asked to transfer the enrollment fee (registration fee) or tuition fee under the pretense of being a university.

To transfer enrollment fee (registration fee) or tuition fee, it is necessary to use the specific payment slip enclosed with the examination results. So Kansai University never ask you to transfer money by calling or emailing.

Administering of the Entrance Examination

Kansai University strives to provide a fair test-taking environment. However, please note that we are compelled to take following measures:

1. In case of emergencies such as natural disasters (a heavy snowstorm, major earthquake, tsunami, typhoon, or flood and etc.), fire, power outage, or infectious disease outbreak (measles, influenza, etc.), we may postpone the examination start time, or delay the date of announcement for examination results. If the examination start time is postponed, the examination end time may also change, or the break may be adjusted in accordance with our bylaws to ensure students have sufficient time to complete the examination. Please check the Graduate School Entrance Examination Information web site. Kansai University will not be responsible for any expenses incurred by students taking the examination, or for any other personal losses or damage in the event of an emergencies.
2. The university cannot take any special measures to address sounds or noises that occurred in the course of everyday life.

Daily Life Noise Examples

- Wind noise, rain noise, thunder
- Noise from aircraft, automobiles, motorcycles, and trains
- Sirens from passing emergency vehicles
- Noise from construction work
- Announcements made by personnel collecting garbage, street vendors, and event organizers
- Animal sounds
- Normal sounds from the operation of the examination site's facilities and equipment, for example air-conditioning and lighting
- Sounds from other students taking the examination (coughing, sneezing, sighing, sniffing, sounds from writing implements, etc.)

3. In the event that a mobile phone, smartphone, watch, or other device starts making sounds or vibrating during the examination, the offending bag or source of the noise will be removed without the consent of its owner (assuming that it can be identified) and stored in the Entrance Examination Office.
4. The university does not take into account differences in examination site's furnishings (desks, chairs, air-conditioning, lighting, audio equipment, etc.).
5. The university will not respond to requests or complaints concerning noise resulting from instructions or explanations given by the test proctor, or from his or her movements around the room in the course of administering the examination.
6. In the event that you engage in behavior that disrupts other students taking the examination, the test proctor may deem that behavior unacceptable, or may instruct you to take the examination in a separate room.

In addition the following information will be provided on the Kansai University Graduate School Entrance Examination Information Website (<https://kansai-gradsch.kansai-u.ac.jp/>):

- Urgent information concerning administering the entrance examination
- Changes to the application guidelines
- Changes to the list of advisors (list of full-time faculty members) or other related information
- Information about the Graduate School Briefing Session and other events
- Other general information about entrance examinations

Examination Results Announcement and Enrollment Process

Announcement of Exam Results

Results will be announced on "My Page" of the Kansai University Graduate School Entrance Examination Portal Site after 3:00p.m. (JST) (scheduled) on the Exam Results Date. Notification of results and Enrollment procedure documents will not be sent by post.

Note 1: Immediately after the announcement begins, access may be concentrated and it may be difficult to connect. In that case, please wait a while before accessing it.

Note 2: Kansai University will not respond to inquiries regarding the announcement of results by phone or email.

Enrollment Procedures

Admitted applicants must check the enrollment documents on "My Page" of the Kansai University Graduate School Admissions Portal, and complete the required procedures by the designated deadline.

1. Enrollment Step I-(1) (Payment of Admission Fee (Enrollment and Registration Fees))

The fees should be paid through the designated bank transfer form by 1:00 p.m. (JST) on the day of the deadline. Once paid, the enrollment and registration fees are not refundable. The payment slip can be downloaded from "My Page" ※Graduates of Kansai University and a Kansai University graduate school can skip this step as they are not required to pay Admission Fee (Enrollment and Registration Fees).

2. Enrollment Step I-(2) (Payment of Tuition and other Fees) Enrollment Step II (Online Registration and Submission of Documents)

【Spring Enrollment】

Applicants who have paid the Admission Fee (Enrollment and Registration Fees) should complete the payment of tuition and other fees, online registration, and submission of required documents in accordance with the Enrollment Guide (II) posted on "My Page" of the Kansai University Graduate School Admission Portal in early February 2027 (for February Examination applicants, the guide will be posted on the date the examination results are announced).

Tuition and other fees should be paid by 1:00 p.m. (JST) on the day of the deadline using the designated bank transfer form downloaded from "My Page".

Please contact the Graduate School Admissions Division in the following case:

If the Enrollment Guide (II) is not available on "My Page" by February 12 (Fri), 2027 (except for February Examination applicants).

Applicants for the February Examination should complete both Enrollment Steps I and II during the same period.

【Fall Enrollment】

Applicants who have paid the Admission Fee (Enrollment and Registration Fees) should complete the payment of tuition and other fees, online registration, and submission of required documents in accordance with the Enrollment Guide (II) posted on "My Page" of the Kansai University Graduate School Admission Portal in early August 2027.

Tuition and other fees should be paid by 1:00 p.m. (JST) on the day of the deadline using the designated bank transfer form downloaded from "My Page".

Please contact the Graduate School Admissions Division in the following case:

If the Enrollment Guide (II) is not available on "My Page" by August 20 (Fri), 2027 (except for August Examination applicants).

If your address changed after you passed the entrance examination, Kansai University is not liable for not reaching or delay of the required documents without any contact. If the enrollment steps based on the documents are not completed by the due date, you are not allowed to enroll.

3. Method of Payment

Use the designated bank transfer form and make payment through your local bank or other financial institution.

Do NOT make payment through an automated teller machine (ATM). Payments cannot be made through Japan Post Bank or convenience stores.

For details on JASSO's government-supported tuition fee deferred payment system for master's programs, please contact the Scholarship Support Group.

Refunds of tuition and other fees upon withdrawal

Enrollees who request to withdraw by Spring Enrollment: March 31, 2027, Fall Enrollment: September 20(Mon/Holiday), 2027, for a legitimate reason, can request to refund their paid tuition. (For specific steps, see the Enrollment Process Guide (II).)

【For International Students】 Visa Assistance

Support to Acquire Short-term Stay Visa for Overseas Resident Examinees

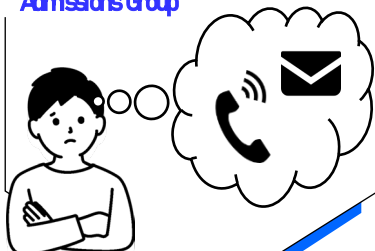
In order to go to Japan to take the examination, please apply for a visa by yourself firstly.

For examinees who are unable to apply for a Short-term Stay Visa by themselves, Kansai University will support them to apply for a "Short-term Stay Visa (Business Visa)" if the examinees required.

Please refer to P13-15 for the application of the "Certificate of Eligibility" issued to "School Enrollees" and check "Acquiring Eligibility Certificate to obtain a Student Visa".

01

Contact Kansai University Graduate School Admissions Group



Please contact the Graduate School Admissions Division (see the end of this booklet) by the Online Application Start Date.

Prior to the procedure, please make sure to check with the Japanese embassy or consulate general in your area whether you can obtain a "short-term business" visa with the documents issued by the University (see 03 below), and contact them immediately if you need any other documents.

02

Prepare application documents and send documents to Kansai University



誓約書・滞在予定表etc...

Written pledge, Schedule of stay, etc.

When applying for a "Temporary Business Visa", you are required to prepare the necessary documents.

【 Documents to be prepared 】

- Pledge (form prescribed by the University)
- Schedule of stay (form prescribed by the University)
- Certificate of bank balance of the person responsible for paying school expenses
- Certificate of employment and proof of income of the person responsible for paying tuition
- If the person paying school expenses is someone other than the applicant, an official certificate that proves the relationship with the applicant.

※Details will be provided when you contact us.

03

The University will send the necessary documents for visa application procedures



招へい理由書・滞在予定表...etc.

Letter of Invitation, Schedule of Stay, etc.

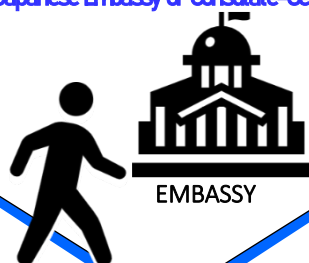
Applicants who have been contacted by the Web Entry Start Date for each schedule and who have completed payment of the Application Fee and Screening Fee and submission of the application documents, as well as those who have separately submitted the documents required to obtain the "Short-term Business, etc." visa in 02 above, will receive the documents issued by the University.

【 Documents issued by the University 】

- invitation letter
- itinerary of one's stay
- Certificate of incumbency from the Director of Kansai University Admission Center

04

Visa application procedures at the Japanese Embassy or Consulate-General



Please complete the procedures by yourself at the "Embassy or Consulate-General of Japan" in your area.



- The University does not guarantee that you will be granted a "short-term business visa".
- The maximum length of stay is 3 days, including the day of the entrance examination and one day before and after the examination.

Acquiring Eligibility Certificate to obtain a Student Visa

The Graduate School provides the representative application of Eligibility Certificate for the expected international students who require the student visa. Please note that students with other residence types are not eligible for various support programs for international students. Students cannot enroll with a "Temporary Visitor" visa.

※ The Japan Immigration Bureau will inspect the issue of the Certificate. The Graduate School doesn't guarantee whether it can be issued.

The inspection will be taken usually for 6 weeks after confirming that the necessary documents, payment of the School Fees (Admission Fee and Tuition) and other fees are submitted.

If you need the representative application, the following procedures are necessary.

How to apply for a substitute application

- ① While accessing to the Online Application Site (Application Process), please select “希望する (to wish)” at the column asking if you are going to apply for a “在留資格認定証明書の代行申請 (substitute application for a Certificate of Eligibility)”.
- ② After receiving the proxy application guide email, prepare the required documents and submit them to the division of International Affairs through KU-Gate, Kansai University's residence management system.
- ③ After passing the entrance examination, pay the School Fees (Admission Fee and Tuition) and Other Fees within the designated period which will be announced hereafter in Enrollment Step I and II. After completing the payment, please send the Money Transfer Certificate to the Division of International Affairs.
- ④ Division of International Affairs will send you the “Certificate of Eligibility for Resident Status” issued by the Immigration Office. After receiving it, please apply for a Student Visa to a Japanese diplomatic office (embassy or consulate-general) in your home country by yourself.

About above-mentioned ② and ③, the following matters will be notified according to the application days.

● Spring (April) Enrollment

【Examinees of July Examination, August Examination, October Examination, December Examination】

The information of application for Certificate of Eligibility will be sent by E-mail within one week after the date of Announcement of Results.

If it doesn't reach you by the time, please contact the Division of International Affairs.

【Examinees of February Examination】

The information of application for Certificate of Eligibility will be sent by E-mail within 2 weeks after the deadline of Application Period.

If it doesn't reach you by the time, please contact the Division of International Affairs.

● Fall (September) Enrollment

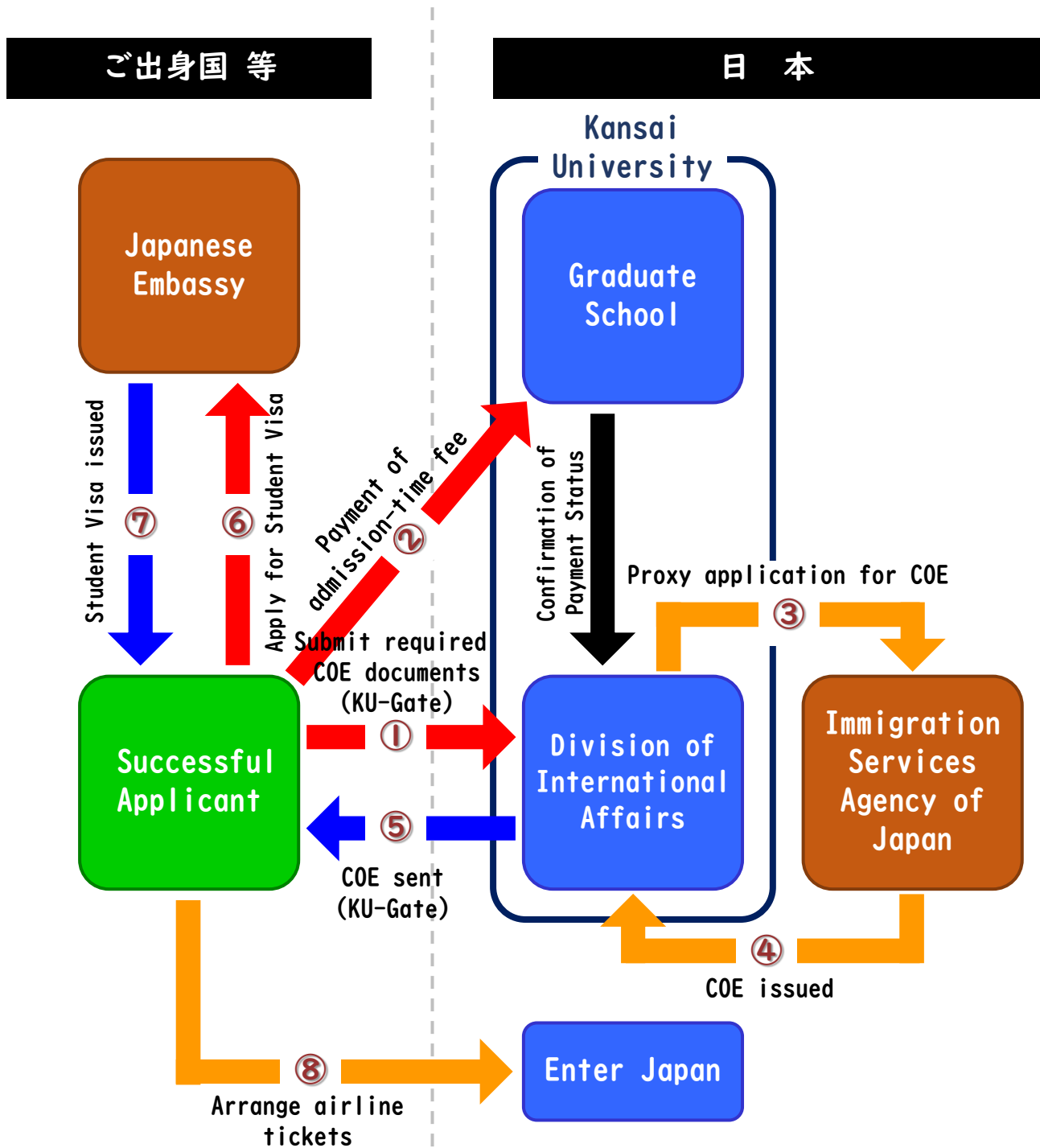
【Examinees of July Examination, August Examination】

The information of application for Certificate of Eligibility will be sent by E-mail within 2 weeks after the deadline of Application Period.

If it doesn't reach you by the time, please contact the Division of International Affairs.

Flow for Newly Obtaining a Student Visa ①～⑧

- ※ It takes about 6 weeks or longer from application to issuance of the COE. For February admissions, some students may not be able to enter Japan before the new semester begins.
- ※ The immigration Service Agency of Japan reviews the status of residence. Kansai University is not responsible for the screening period or result.
- ※ The time required to issue a Student Visa differs by Japanese embassy or consulate-general and may take about 3 weeks in some cases.
- ※ After submitting the COE application documents, please contact the Japanese embassy or consulate-general where you plan to apply and confirm the approximate processing time.



Procedure Flow for Newly Obtaining "Students" Status of Residence

02

Those who already hold a
“Student”(留学) Residence
Status

If you hold a “Student” Residence Status at this point, please apply for an
“Extension of Period of Stay” as necessary.

03

Those who hold a “Temporary
Visitor”(短期滞在) Residence
Status(including visa
exemptions)

If you are currently in Japan under a “Temporary Visitor” visa, you must
leave Japan once and apply for the “Student”(留学) Residence Status from
overseas.

04

Those who hold other Residence
Status

If your current visa activity is ending, switch to a “Student” visa.
If your status remains unchanged, update your Residence Status as needed

05

Important Notes ATTENTION

Kansai University only acts as proxy for the “Student” visa.
For other statuses, please apply by yourself.
Immigration may request extra documents if needed.
Inform the university immediately if you cancel your enrollment.
If you passed multiple grad schools, do not overlap COE applications, as
none will be passed.
Those with Japanese nationality can not apply for COE.
Immigration handles all screenings. The university is not responsible for
visa delays, rejections, or related losses. Please book travel carefully.

For “Students” visa inquiries, contact:

Kansai University Division of International Affairs

- TEL : +81-6-6368-0178
- Email : kuis@ml.kandai.jp

School Fees and Other Fees / Scholarship

School Fees and Other Fees

For tuition and fees, please refer to the following website

Tuition and Fees Information Page

<https://kansai-gradsch.kansai-u.ac.jp/assets/tuition.pdf>



Scholarship Information

Kansai University offers a variety of scholarships to support graduate students in their studies and research activities. There are a number of scholarships for students with excellent grades in entrance examinations and the university's own scholarship system, which does not require repayment. Please refer to the following website for details.

Scholarships

<https://www.kansai-u.ac.jp/scholarship/system.html>



For more information about the scholarship program, please contact the following offices. All contact points are open from 9:00 a.m. to 5:00 p.m. except Saturdays, Sundays, holidays, and closed periods.

- Scholarships & Financial Aid Division 【Graduate Schools located in Senriyama Campus】
3-3-35, Yamate-cho Suita-shi, OSAKA 564-8680 JAPAN TEL : +81-6-6368-1121
- Takatsuki Office 【Graduate School of Informatics】
2-1-1 Ryozenji-cho, Takatsuki-shi, Osaka 569-1095 JAPAN TEL : +81-72-690-2161
- Takatsuki Muse Campus Group (Muse Office) 【Graduate School of Societal Safety Sciences】
7-1 Hakubai-cho, Takatsuki-shi, Osaka 569-1098 JAPAN TEL : +81-72-684-4000
- Sakai Campus Office 【Graduate School of Health and Well-being】
1-11-1 Kaorigaoka-cho, Sakai-ku, Sakai-shi, Osaka 590-8515 JAPAN TEL : +81-72-229-5022
- International Education Office 【Scholarships for Privately Financed International Students】
3-3-35, Yamate-cho Suita-shi, OSAKA 564-8680 JAPAN TEL : +81-6-6368-1121

International Education Office Web site

<https://www.kansai-u.ac.jp/Kokusai/>



Past Entrance Examination

Publication of Past Entrance Examination Questions

The Graduate School of Information and Governance publish past entrance examinations from the last 3 years; other graduate schools publish only the previous year.

The published materials include the purpose of questions, models answers, and grading points.

Only examination categories and subjects in which applicants took the examination are published. Examinations that no one took (e.g., due to absence) will not be published. Questions for internal admission examinations are not for publication.

Past Entrance Examination Questions Page

<https://kansairgradsch.kansai-u.ac.jp/event/>



Viewing Entrance Examination Questions

For copyright reasons, entrance examination questions that are not published online may be viewed at the service counter. However, copying by any means is not permitted.

Graduate School Admissions Group Inquiry Form

<https://www.kansai-u.ac.jp/ja/info/contact/form.php?id=103>

Please include the following information when making an inquiry

【Subject】

- Request to view entrance examination questions

【Inquiry Details】

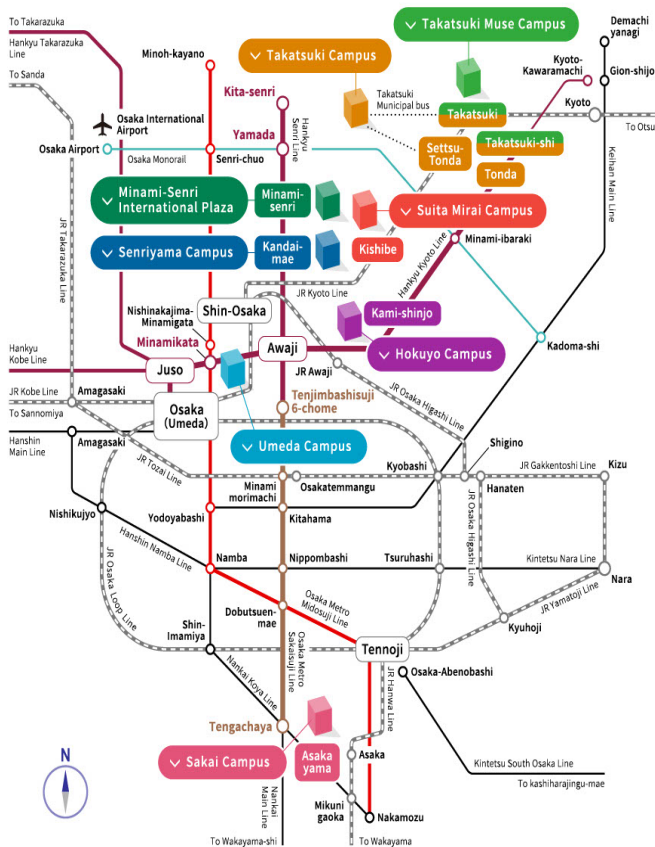
- Desired graduate school, program, major /field, and examination category
- Preferred date and time of visit
- Contact phone number





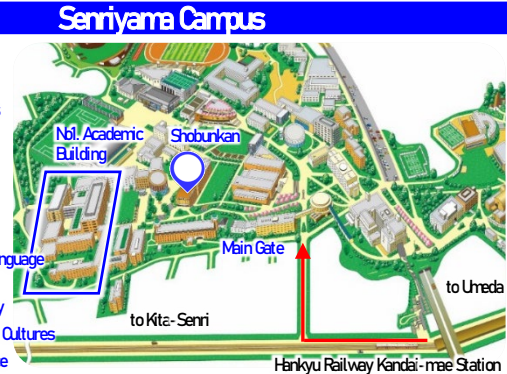
KANSAI UNIVERSITY Graduate School

Access, examination site and contact information



※ On the day of the entrance examination, please go to your examination site according to instruction of the information board in the campus. There is no parking area in Senriyama Campus and commuting with car or motorcycle is fully prohibited. For taking examination, please use public transportation.

Graduate School of Law
Graduate School of Letters
Graduate School of Economics
Graduate School of Business and Commerce
Graduate School of Sociology
Graduate School of Science and Engineering
Graduate School of Foreign Language Education and Research
Graduate School of Psychology
Graduate School of East Asian Cultures
Graduate School of Governance



Kansai University Graduate School Admissions Division

3-3-35, Yamate-cho Suita-shi, OSAKA 564-8680 JAPAN

TEL : +81-6-6368-1121 / Inquiries : <https://kansaigradsch.kansai-u.ac.jp/qa/index.html>



Access from Osaka-Umeda

Take the Hankyu Railway bound from Osaka-Umeda station bound for Kita-Senri and get off at Kendai-mae station (about 20 mins). Or, take the train from Osaka-Umeda bound for Kyoto Kawaramachi and get off at Awaji station. At Awaji station, transfer to the line bound for Kita-Senri and get off at Kendai-mae station (about 15 mins). In either case, it is a 5-minute walk from the station.

Access from Kyoto Kawaramachi

Take the Hankyu Railway bound for Osaka-Umeda and get off at Awaji station. At Awaji station, transfer to the line bound for Kitasenri and get off at Kendai-mae station (about 15 mins), then walk about 5 mins.

Access by Osaka Metro

Take the Osaka Metro Sakaisui Line (through services with the Hankyu Senri Line) bound for Kita-Senri, pass Awaji station and get off at Kendai-mae station.

Access from Shin-Osaka station by JR Shinkansen

Take the JR Shinkansen from Shin-Osaka station bound for Nakamozu on the Subway Midosuji Line and get off at Nishinakajima-Minamigata station. Transfer at the Hankyu Railway Minamigata station to the train bound for Kita-Senri. Pass Awaji station and get off at Kendai-mae station (about 30 mins), then walk about 5 mins.

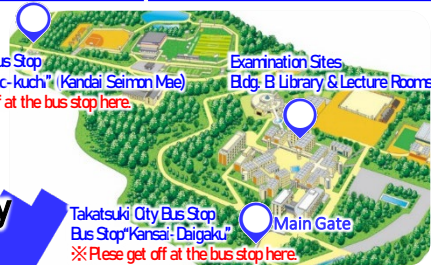
Access from Osaka International Airport (Itami Airport)

From Osaka Airport station, take the Osaka Monorail bound for Kadoma-shi and get off at Yamada station. Transfer at the Hankyu Railway Yamada station and get off at Kendai-mae station (about 30 mins), then walk about 5 mins.

Takatsuki Campus

Graduate School of Informatics

Takatsuki City Bus Stop
Bus Stop "Nishi-no-kucho" (Kandai Seimon Mae)
※ Do NOT get off at the bus stop here.



Kansai University Takatsuki Office

2-1-1 Ryozenji-cho, Takatsuki-shi, Osaka 569-1095 JAPAN

TEL : +81-72-690-2161 / E-mail : k-soujo@ml.kandai.jp

JR

Take the JR Kyoto Line from Osaka or Kyoto station and get off at Takatsuki station (about 15 mins. by the Special Rapid Service) or Settsu-Tonda station (about 20 mins). From there, take the Takatsuki City Bus. If going to the JR Takatsuki station, use the central wicket north exit. If going to the JR Settsu-Tonda station, pass through the wicket and exit from the north side.

Hankyu Railway

Take the Hankyu Kyoto Line from Osaka-Umeda or Kyoto-Kawaramachi station to Tonda or Takatsuki-shi station (about 20-25 mins). Walk to the JR Settsu-Tonda station (about 5 mins in walk) or the JR Takatsuki station (about 10 mins in walk). Take the Takatsuki City Bus from either JR station.

※ Takatsuki City Bus

From JR Takatsuki station, take the bus bound for Kansai Daigaku. From JR Settsu-Tonda station, take the bus bound for Kansai Daigaku, Higashi or Higashi Sogo Koen. Get off at the Kansai Daigaku stop in the Takatsuki Campus (about 20 mins). Do NOT get off at "Nishi-no-kucho (Kandai Seimon Mae)". Visitors are not allowed in by automobile or motorcycle.

Takatsuki Muse Campus

Graduate School of Societal Safety Sciences

Kansai University Takatsuki Muse Campus Group (Muse Office)

7-1 Hakubai-cho, Takatsuki-shi, Osaka 569-1098 JAPAN

TEL : +81-72-684-4000

E-mail : safety_science@ml.kandai.jp

JR

Take the JR Tokeido Main Line from Osaka station bound for Kyoto and get off at Takatsuki station (about 15 mins at the Limited express). Walk about 7 mins.

Hankyu Railway

Take the train from Osaka-Umeda station bound for Kyoto Kawaramachi and get off at Takatsuki-shi station (about 20 mins at the Limited express). Walk about 10 mins.

JR Shinkansen

Take the JR Tokeido Main Line from Shin-Osaka station bound for Kyoto and get off at Takatsuki station (about 15 mins at the Limited express). Walk about 7 mins.

From Osaka International Airport (Itami Airport)

From Osaka Airport station, take the Osaka Monorail bound for Kadoma-shi and get off at Mnamii-ibaraki station. Transfer to the Hankyu Railway Mnamii-ibaraki station and take the train bound for Kyoto Kawaramachi. Get off at Takatsuki-shi station (about 40-45 mins) and walk about 10 mins.



Sakai Campus

Graduate School of Health and Well-being

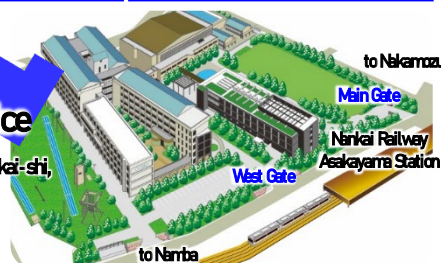
Kansai University Sakai Campus Office

1-11-1 Keorigaoka-cho, Sakai-ku, Sakai-shi,

Osaka 590-8515 JAPAN

TEL : +81-72-229-5022

E-mail : sakai@ml.kandai.jp



Nankai Electric Railway

Get off at Asakayama Station on the Nankai Electric Railway Koya Line, and then walk about one minute.