

[Be sure to submit this form as well.]

List of Application Documents (Checklist)

Graduate School	Graduate School of Science and Engineering
Program	Master's Degree Program / Ph.D. Degree Program
Entrance Examination Type	Special Entrance Examination for Recommended International Students
Enrollment Period	☐ Spring Semester 2025 Admission ☐ Fall Semester 2025 Admission
Name	

After verifying that each required document has been filled out, place a check mark in the “Check” column.
 When submitting your application documents, note the document number as shown in the following list at the lower right and put all the documents in that order.

Check	Document Number	Document	Remarks
	①	Application Form (in English)	
	②	Statement of Reason for Applying (in English)	As a rule, the statement of reason for applying must be completed using either black ink or a ballpoint pen. If using a computer or typewriter to complete the form, you must print directly on the designated form.
	③ ()	Transcript (in English)	If your transcript indicates that you have graduated (or are expected to graduate) the university, or that you have completed (or are expected to complete) the graduate school, write a document number “④” into the parenthesis of the Document Number column on the left side. If you transferred from other universities/ other institutions to the university from which you have graduated or expected to graduate, submit all the transcripts from them as well. <u>Be sure to submit the original document or a notarized certificate.</u>
	④	For Master's Degree Program Applicants: Certificate of (expected) Graduation (in English) For Ph.D. Degree Program Applicants: Certificate of (expected) Completion (in English)	If your transcript indicates that you have graduated (or are expected to graduate) the university, or that you have completed (or are expected to complete) the graduate school, you do not need to submit this document. <u>Be sure to submit the original document or a notarized certificate.</u>
	⑤	Research Plan in English 1 original and 3 copies	
	⑥	Copy of your master's thesis 4 copies	*Ph.D. Degree Program Applicants Only If you are planning to submit your master's thesis, submit a copy of your planned thesis or of a draft.
	⑦	Outline of your master's thesis in English 1 original and 3 copies	*Ph.D. Degree Program Applicants Only If you are planning to submit your master's thesis so, submit an outline of your planned thesis or a draft.
	⑧	Letter of Recommendation in English	The letter must bear the signature (including the position/title and name) and seal of the president of the university or the dean of the faculty (graduate school) from which you have graduated / completed or are expected to graduate / complete.
	⑨	Copy of ID or Passport	